



## *Marquee Brochure*

*For Weddings Made in Heaven, We Have a Place on Earth*



**The Watermill Hotel, London Road, Bourne End, Hemel Hempstead HP1 2RJ**  
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## *The Watermill Hotel*

### *A Perfect Wedding Venue*

Congratulations on your forthcoming marriage! It is now time to start planning your special day. Our professionally trained team at The Watermill will be on hand at all times to help you with the preparations and advise on the finest details to make your Wedding day perfect.



Built around old flour mill and River Bulbourne, the Watermill is an ideal venue to celebrate in serene, relaxing settings. Our countryside location and beautiful grounds will provide excellent backdrop for your photographs.

Our 15 acres of landscaped gardens and River flowing through the property will provide the perfect backdrop for your ceremony. Accommodating up to 100 -750 guests and with an enchanted backdrop to your event it is the perfect setting for your wedding breakfast and evening entertainment. We are licensed for civil wedding ceremonies in England, and our friendly staff are there for you to ensure that from the time you call on us until the moment you leave our care, your wedding here in Hertfordshire is a memorable experience.



### *Features at a Glance*

- Impressive Riverside Marquee and Riverside Restaurant & Bar
- Beautifully designed Gazebo, licensed for civil wedding ceremonies.
- Lavish Air Conditioned function suites that accommodates up to 200 guests.
- The hotel can accommodate up to 750+ guests at a time.
- Complimentary car parking, for over 300 cars.
- Conveniently situated to the M25 & M1 Motorways.
- 30 minutes from central London
- 71 delightful bedrooms
- Special rates for any guests attending your event
- Complimentary room for the couple

## *Riverside Marquee Rates*

### *(6am-11pm)*

	<i>Single Marquee</i>	<i>Double Marquee</i>
<b>Saturday</b>	£8,000	£11,000
<b>Sunday</b>	£8,000	£10,000
<b>Weekday</b>	£8,000	£9,000

<p><b><i>Same Day Registry</i></b>  <i>based on 1.5 hour hire (Registrar fees not included) - 180 guests max.</i></p> <p><b>Gazebo or Garden Suite - £500</b></p>
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### *Included in the Venue Hire*

- Exclusive hire of the Riverside Marquee
- A dedicated marquee assistant
- 2 car parking attendants
- 75 round tables, 20 trestle tables each covered with table linen
- 750 banqueting chairs (various styles)
- Use of toilets and hourly cleaning
- Kitchen facilities (excluding gas and stoves)
- Free parking on site
- Heating / cooling system
- In house speaker system
- Complimentary bedroom for bride and groom
- Red carpet within marquee
- 12 Stage Blocks, each 8ft long x 4ft wide x 1ft high
- External alcohol & drinks permitted (corkage fee applies)
- External caterers & suppliers permitted

#### **Additional Options**

White Dance floor 20ft x 20ft     £500

#### **Special Accommodation Rates**

We offer a special rate for any of your guests attending the reception and wish to stay overnight. Please ask when making your booking for the current details and to avoid disappointment book these as far in advance as possible.

Including bed and breakfast:

Single	£65.00 per night
Double (2 persons)	£75.00 per night
Family (2 adults 1 child)	£85.00 per night
Family (2 adults 2 children)	£95.00 per night

## Terms & Conditions

### Conditions of Use of Our Kitchen Annex

The Watermill cannot provide gas or stoves for any cooking purpose. Caterers must provide their own cooking oil. Outside caterers must provide their kitchen porters and all rubbish must be removed from all areas including the kitchen and function suites before their departure. Skips are available on-site. The kitchen shall come with refrigerator, freezer, stainless steel work surfaces, sinks and rubbish disposal facilities. The Watermill does not provide caterers with any form of cleaning products for the kitchen, therefore we advise clients to notify their preferred caterers to bring all the necessary items in order to return the kitchens back in the manner which they were provided. Outside caterer will need to provide health and safety documentation, PAT certificate and liability insurance 4 weeks prior to the event.

*Refundable Deposit - £1000.00*

### Bar Facility

Clients are allowed to bring in their own Beers, spirits, wine and soft drinks. Therefore, all equipment, glasses and staff shall also be provided by the client. *(Corkage charges applied)*

### Health & Safety and Insurance

The kitchens must be left in a clean and tidy state. All matters concerning health and safety, hygiene and fire regulations must be strictly adhered to. Outside caterers should be suitably certified and carry their own third party insurance against accidents and injury arising whilst on The Watermill Hotel premises. The hotel will not allow any suppliers, items or objects into the venue if it deems that these would be a potential hazard or risk.

### Security

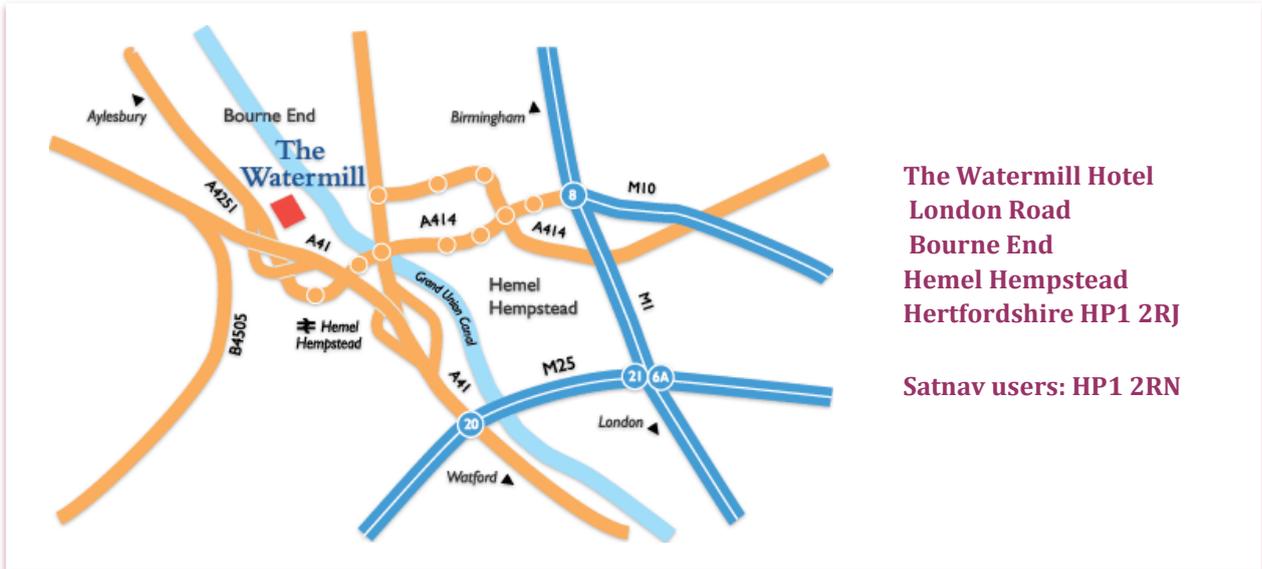
The hotel can have the right to hire security for any event it deems necessary. The number of guards booked will depend on the number of guests you have attending the wedding, additional security charges may apply to the client.

### Liquor / Music Licence

UK licensing laws are very strict and The Watermill Hotel will take any steps felt necessary to protect its licence. Any infringement of the licensing laws may result in the summary curtailment of your event. Infringement of licensing regulations may result in the loss of your bond. The decision of the premises licence holder or an appointed representative is in all matters. Due to the close proximity of neighbours, The Watermill Hotel has a sound limiter in place. If sound levels become too high, the limiter will cut the sound to the specified decibel limit (85dB LAeq max). We do not permit any live bands or external speakers into the venue. We recommend that you notify your DJ in advance to come and check if our speaker systems are compatible with their equipment in order to eliminate any issues prior to the event date. It is recommended that DJ's allow time to sound check before an event, which should enable them to operate effectively.



## *How to Find Us*



**The Watermill Hotel**  
**London Road**  
**Bourne End**  
**Hemel Hempstead**  
**Hertfordshire HP1 2RJ**

**Satnav users: HP1 2RN**

### **From the M25**

Exit M25 at Junction 20, signposted A41 Aylesbury. Travel straight for 4.5 miles until you reach the Bourne End exit, take this exit and then turn left at the roundabout signposted Berkhamstead, the hotel is on the right hand side about half a mile along that road.

### **From the M1**

Exit at Junction 8 of the M1 motorway and continue straight ahead onto the A414 Breakspear Way for 0.9 miles. Leave the roundabout onto the A414 St. Albans Road and continue straight ahead for 1.8 miles in the direction of Apsley. At the 'Magic Roundabout', take the 2nd exit onto Two Waters Road and continue ahead for 0.4 miles. Turn right onto the A4251 London Road continue straight until you come to a roundabout signposted Berkhamstead, take a right at this roundabout, the hotel is on the right hand side about half a mile along that road.

### **Rail**

Hemel Hempstead is on the main line between London Euston and Birmingham, which provides good links to the north. Trains run every 20 minutes.

